

Museum Store

DESCRIPTION OF MAJOR SERVICES

The Museum Store operates as an enterprise fund under the management of the San Bernardino County Museum. The Store is considered a critical part of the visitor experience and provides many museum related items for sale including books and publications, educational toys, thematic novelty items for exhibitions, jewelry, minerals, and souvenirs. The Store supports the Museum operations and makes an annual financial contribution to the Museum.

In 2003-04, the Museum Store opened a Garden Café offering sandwiches, snack products, pastries, and bottled beverages for Museum visitors. This café helps to enhance the visitor experience and satisfaction.

BUDGET AND WORKLOAD HISTORY

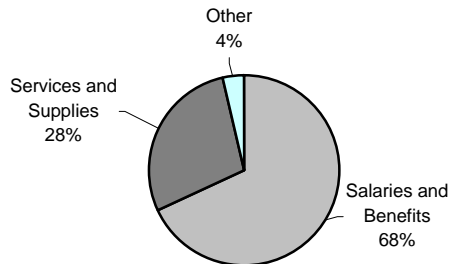
	Actual 2003-04	Budget 2004-05	Actual 2004-05	Budget 2005-06
Appropriation	172,143	165,541	131,866	146,677
Departmental Revenue	179,163	169,650	129,708	147,600
Revenue Over/(Under) Expense	7,020	4,109	(2,158)	923
Budgeted Staffing		2.2		2.0
Fixed Assets	-	-	-	-
Unrestricted Net Assets Available at Year End	7,670		1,866	

Workload Indicators

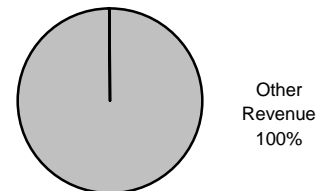
Purchase for Resale	59,193	55,000	28,065	38,000
Taxable Sales	155,108	169,650	121,714	147,600

The 2004-05 actual expenses and revenues were each less than budget because of fewer than anticipated visitors to the Museum during the year.

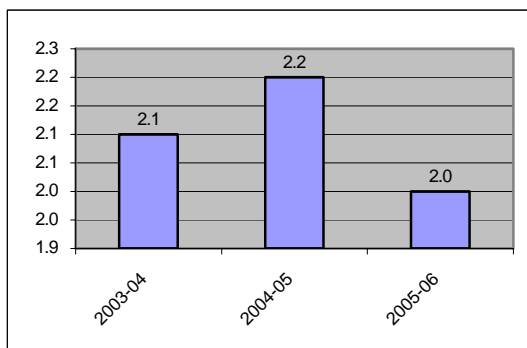
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



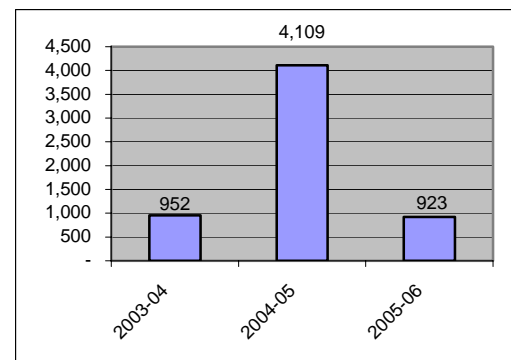
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 REVENUE OVER/(UNDER) TREND CHART



GROUP: Public & Support Services
DEPARTMENT: County Museum
FUND: Enterprise Fund

BUDGET UNIT: EMM
FUNCTION: Cultural Services
ACTIVITY: Museum Store

	2004-05 Actuals	2004-05 Final Budget	2005-06 Board Approved Base Budget	2005-06 Board Approved Changes to Base Budget	2005-06 Final Budget
Appropriation					
Salaries and Benefits	95,217	91,920	97,125	2,657	99,782
Services and Supplies	31,248	59,223	59,223	(17,773)	41,450
Transfers	401	398	398	47	445
Total Appropriation	126,866	151,541	156,746	(15,069)	141,677
Operating Transfers Out	5,000	14,000	14,000	(9,000)	5,000
Total Requirements	131,866	165,541	170,746	(24,069)	146,677
Departmental Revenue					
State, Fed or Gov't Aid	5,000	-	-	-	-
Other Revenue	124,708	169,650	169,650	(22,050)	147,600
Total Revenue	129,708	169,650	169,650	(22,050)	147,600
Revenue Over/(Under) Exp	(2,158)	4,109	(1,096)	2,019	923
Budgeted Staffing		2.2	2.2	(0.2)	2.0

DEPARTMENT: County Museum
FUND: Enterprise Fund
BUDGET UNIT: EMM

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1. Salaries and Benefits Part-time Museum Clerk has been transferred to the Museum general fund to reduce the store's personnel costs by \$2,943.	(0.2)	2,657	-	(2,657)
** Final Budget Adjustment - Mid Year Item: An additional \$5,600 resulting from the Clerical Classification Study.				
2. Services and Supplies Reduction in purchases of inventory due to projected decrease in sales based on prior year actuals.	-	(17,773)	-	17,773
3. Transfers Increase in departmental charges for EHAP, EAP and CEHW.	-	47	-	(47)
4. Operating Transfers Out Decrease in Museum Contribution to the General Fund based on net income projections for 2005-06.	-	(9,000)	-	9,000
5. Other Revenue Reduction in revenue of \$27,650 based on a projected decrease in sales at the museum gift store.	-	-	(22,050)	(22,050)
** Final Budget Adjustment - Mid Year Item: An additional \$5,600 in revenue to offset the costs resulting from the Clerical Classification Study.				
Total	(0.2)	(24,069)	(22,050)	2,019

** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.

